

**EDEN LUTHERAN EVANGELICAL CHURCH  
COUNCIL MEETING**

**Tuesday, April 4, 2017 – 7:00 p.m.**

**AGENDA**

**I. Preparation**

1. Welcome Guests
2. Personalization – Sharing of joys and concerns
3. Inspiration – Opening Devotions
4. Review / Approval of the Agenda
5. Review / Approval of Minutes from March with any corrections

**II. Action**

- |                                       |                                 |
|---------------------------------------|---------------------------------|
| 1. Pastor's Report                    | Linda Brown                     |
| 2. President's Report                 | Joe Ludwig                      |
| 3. Monthly Ministry Reports           |                                 |
| A. Finance                            | Marge Steinbrinck               |
| B. Learning                           | Zachary Anderson                |
| C. Evangelism                         |                                 |
| D. Property                           | David Grefe                     |
| E. Service/Fellowship                 | Pat Sinclair                    |
| F. Stewardship                        |                                 |
| G. Worship and Music                  | Paula Smith                     |
| H. Technology                         | James Sansom & Zachary Anderson |
| I. Brothers in Christ (B.I.C)         | Pastor Linda                    |
| 5. Monthly reports from organizations |                                 |
| A. ELCW                               | Nicolette Rohr                  |
| B. EL Preschool                       | Pat Sinclair                    |
| C. Helping Hands                      | James Sansom                    |

**III. New Business**

- 1:
- 2:
- 3:

**IV. Continuing Business**

1. Discussing installation of video cameras on campus
2. Landscaping
3. Discussion of Lighting for both Church & Pre-School campus (2 bids included in packet-1 bid to come in Tuesday, April 11<sup>th</sup>)
- 4.

**V. Information**

1. Head Usher for May: Jay Fiene
2. Upcoming events
  - A. Wednesday, April 5th - Lenten Soup Supper
  - B. Holy Week Events
  - C. Set up and help clean up for Easter Breakfast- Sunday, April 16<sup>th</sup> (Following Worship)
  - D.

**VI. Closing**

1. Adjournment & Lord's Prayer

**Go in Peace to love and serve the Lord!**

**Eden's Mission:** "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

*Draft*  
**EDEN LUTHERAN CHURCH  
COUNCIL MEETING  
Tuesday, March 7, 2017 – 7:00 p.m.**

**MINUTES**

Meeting was called to order at 7:01 pm by Pat Sinclair.

**Members Present:** Pastor Linda Brown, Zach Anderson, Don Eissfeldt, Jay Fiene, Dave Grefe, Nicolette Rohr, James Sansom, Pat Sinclair, Paula Smith, Marge Steinbrinck, Jo Thompson

**Guests:** Harvey Clark; Lyle Hodgerson; Ron Smith

**I. Preparation**

1. Welcome Guests

- Harvey Clarke plans to use Evangelism budget funds for an insert in the Press on Good Friday; he shared the insert used two years ago for review; cost would be \$800.00
- Ron Smith shared information on the Cyprus tree; he provided a thorough review and said the tree is in good condition; Council will address under Landscaping

2. Sharing of joys and concerns

- Pat read a message from Joe Ludwig letting Council know that he is ill and still planning to be Council president through April if okay with Council; Council agrees
- Pat would like to nominate Jay to be co-Vice President in charge of nominations (Motion by Jim, seconded by Paula: to appoint Jay co-Vice President in charge of nominations for the next council, **MSC**, with abstention for Jay.)
- Members shared joys and concerns of the week.

3. Inspiration

- Pastor read Psalm 46

4. Review / Approval of the Agenda, with corrections (**MSC**)

- add front lighting (flickering) to item 5 on Continuing Business
- add campus lighting to item 6 under Continuing Business
- add Reformation 500 to item 7 on Continuing Business
- Ron Smith's report will be discussed under Landscaping (item 4)

5. Review / Approval of Minutes from February Council Meeting (**MSC**)

6. Review / Approval of Minutes from Feb. 8 (re: Pastor's vacation) and Feb. 19 Executive Council Meeting (re: roofing) (**MSC**)

- Pastor mentioned her Annual Review; Executive Committee will address (Jay made a motion to adhere to the Executive Committee's responsibility to review and provide feedback to Pastor, seconded by Marge, Pastor abstained, **MSC**.)

**II. Action**

1. Pastor's Report: Pastor Linda Brown

- written report in packet

2. President's Report: no report

### 3. Monthly Ministry Reports

#### A. Finance: Marge Steinbrinck

- see written report in packet
- Motion: To use \$900 from Scholarship Fund to cover Steve Anderson's seminary application fee, (**MSC**), Zach Anderson abstained. Pastor noted that there is currently \$7200 in Scholarship Fund.
- Lyle reported that the downspout project is still pending because of the variety of bids
- Lyle reported that video surveillance system is also up in the air
- Marge reviewed audit report (in packet)
- Letter from Crum Trust attorneys indicate that there is a small amount that may be disbursed in the summer
- Nicole will begin looking into parking lot bids; James suggested establishing specifications to solicit comparable bids
- Giving is still down; hopefully there will be some improvement with Easter

#### B. Learning : Zach Anderson

- no kids last week

#### C. Evangelism (no report)

- Proposal from Harvey Clark in packet

#### D. Property: Dave Grefe

- nine doors refinished
- bush removal successful
- Nicole will be working on parking lots bids and bids for downspouts (in packet); Pat asked for recommendation from Property, in conjunction with Ron Sinclair and Erv Seidel; Dave will be copied on all messages from Nicole related to these projects; bids need to be made with specific guidelines provided by the church

#### E. Service/Fellowship: Pat Sinclair

- written report inadvertently left out of packet
- Meatball Madness potluck in March 19 (no contest this year)

#### F. Stewardship: (no report)

#### G. Worship and Music: Paula Smith

- written report in packet
- Marilyn will talk to David about Council's recommendation on Choir's seating

#### H. Technology: Zach Anderson

- will have proposals for sounds equipment at next meeting

#### I. Brothers in Christ (B.I.C): Pastor

- Pastor Calderon will be using the campus for upcoming event
- BIC left bathroom unlocked and cleaning crew found a huge mess

## 5. Monthly reports from organizations

### A. ELCW: Nicolette Rohr

- next gathering Saturday, Mar. 11, all are welcome

### B. EL Preschool: Pat Sinclair

- all is well ; Pat praised the school staff

### C. Helping Hands: Jim Sansom

- card sales and hygiene packs continuing

**Motion:** Approve all reports (**MSC**)

## III. New Business

### 1. Review of Down Spout installation and repair quotes

- Bids in packet; Nicole was impressed with Mr. Patio; Pat asked Property to review bids and connect with Ron and Erv to make recommendation to Finance
- Motion: Property chair Dave Grefe will meet with Ron and Erv, make a decision, forward to Finance, **MSC**.

### 2. Review of deep cleaning of narthex and kitchen floor quotes

- two bids in packet; bid from Dave the Carpet Cleaner on recommendation of Martin's friends; all bids should include sealant and be for the same areas
- Marge asked about need for deep cleaning; timeline—not an immediate need; Pat suggested having Nicole ask Dave the Carpet Cleaner about the priority; should probably prioritize kitchen

### 3. Discussion of aluminum fence slats

- Cloth cover on fence is deteriorating; School board will address

### 4. Evangelism Easter newspaper ad

- Some questions regarding proposal/language, etc.
- Motion: To approve \$800 for ad, with funds to come from Evangelism budget, only with Pastor's approval of language, **MSC**.

## IV. Continuing Business

### 1. Installation of video cameras on campus: Pat Sinclair and Jay Fiene

- question the wisdom of entering a 3-5 yr. contract
- responsibility to consider safety of Pastor, Nicole, and School
- other security options discussed (fencing, lighting, night guard); Paula asked about how to ensure cameras aren't vandalized; Jim advocated for combination of lighting and security cameras
- Jay made a motion to, with the primary concern being the security of the staff, ask Matt to provide a bid for the minimum number of security cameras to allow the staff to monitor the campus, **MSC**.
- Jay also raised the point of the expense of data for the cell phone usage of the staff in downloading and using security app

### 2. Church Audit Review: Marge Steinbrinck

- audit in packet

### 3. Intern: Pastor

- student being considered for placement; paperwork in process with Ron Sinclair
- forming internship committee; Ron Sinclair, Marge, Nicolette, and Derek have been asked to serve on internship committee

- Motion: To approve Pastor's submitting paperwork to PLTS to move forward with process and begin interview process, **MSC**. Council had previously approved up to \$44,000 from Crum Trust to cover stipend, living expenses. Office will be in youth room.
4. Landscaping
    - Motion: Not to cut down cypress tree, as per Ron Smith's report, **MSC**.
  5. Flickering front lights
    - Motion: determine cost per hour from Matt to look into short, **MSC**. Pat will discuss with Matt; will send to Executive Committee once bid is received; hope to fix by Holy Week
  6. Campus Lights
  7. Reformation 500: Nicolette Rohr
    - Doors Open Riverside opportunity for tours May 11, 6-9; Nicolette, Marge, and Pastor will be at Synod Assembly, but if there are enough volunteers Eden will move forward with participating as an opportunity for outreach and participating in a community event

## V. Information

1. Head Usher for April
  - Jo and Jay cannot be head usher in April due to choir; Joe Ludwig was originally signed up for April and Council hopes he can still serve
  - Jay Fiene will take May
  - Jo Thompson will take June
2. Upcoming events
  - A. Wednesday's Lenten Soup Suppers: Mar. 29 is Council
    - Soup: Marge, Jo, Jim, Paula, Zach, Nicolette
    - Bread and Butter: Pat, Olliver, Pastor
  - B. March Meatball Madness Potluck: Sunday, Mar. 19, following worship
  - C. Set-up and help clean up for Easter Breakfast: Sunday, Apr. 16
    - Zach will make sign up sheet; asking Council to consider helping
    - Service and Fellowship will provide for decorations and supplies
  - D. Next council meeting April meeting will be Tuesday the 4<sup>th</sup>;
    - Zach will take minutes in Nicolette's absence

Meeting was adjourned by Pat Sinclair at 9:26 pm.

Respectfully submitted,  
Nicolette Rohr, Council Secretary

## Pastor's Report for March/April 2017

Here is my report for this month. It has once again been a very busy month for us around here. God is good and we are moving forward.

Administrative duties: over and above all the meetings for this month; I filled out paperwork for an intern to come and be a part of our congregation, worked with the synod office coordinating the process for candidacy for Steve Anderson as well as filled in paperwork for Steve to go to the synod office, attended the ELCW women's meeting, was part of a Dean's conference call with the synod for 1½ hours, took food to LSS, met with the council president of Shepherd of Life Lutheran Church in Lake Elsinore, attended Ruth-Martha women's meeting, attended to issues around the church due to various breaking ins, wrote 2 Messenger articles, prepared for Holy Week services with all that goes with it, wrote emails to send to Raincross pastors as to upcoming events and synodical needs, walked the campus with the representative from El Rod fencing to show the needed fence repairs—again, delivered food to the Room 8 Cat Adoption agency, and the list goes on.

Pastoral duties: gave out 8 food cards and hygiene packs, wrote 3 Thank You for Worshipping with us cards, met with local pastors for text study 4 times, attended a Raincross conference meeting at Grace in Upland, prepared liturgy for 4 mid-week services and 4 Sunday worship services including 8 sermons, ministered to 5 of our members in rehab/convalescent homes/hospital, led chapel for the preschool kids 4 times, took altar flowers to one of our shut-ins, met with pastor in need for lunch, reached out to pastor's spouse for counseling, and the list goes on.

*Draft*  
Eden Lutheran Church  
Finance Committee Meeting Minutes  
April 3, 2017

Attendees: Pastor Brown, Marge Steinbrinck, Chuck Wilson, Gene Mass, Don Eissfeldt, Pat Sinclair and Lyle Hodgerson.

Prayer – Pastor Brown

Nicole – Out ill, no financials.

Madison (last name)– An IRS Form ~~Her income~~ 1099 for tax year 2016 ~~is due~~ needs to be filed.

**Information and discussion:**

Downspout replacement – **Motion:** Approval of \$1030 bid from Mr. Patio Cover. com for replacement/repair of vandalized downspouts, funds to come from the general fund, **MSC.**

Tile cleaning – Cleaning/sealing of tile in Narthex and church kitchen completed by Gray Keaneman, Dars’ husband for the price of the materials, \$250. **Motion:** Approval of purchase of \$200 in (\$100 for Church and \$100 from the school) gift cards from Walmart/Black Angus for Gary as thanks for his efforts, funds to come from the general fund, **MSC.**

Landscaping – Committee is still reviewing types of plants needed.

Campus security – Video system options still pending. Lighting status bids pending, possible LED fixtures and motion sensors.

Audit – Report received, approval from Council pending final work billing. Tax returns from 2015 and 2016 pending.

Income – **Motion:** Approval of a motion to move the funds received from the Community Foundation (\$1970) to the reserve fund, **MSC.** Helen Crum Trust – Current investment fund results pending.

Projects – Parking lot repair, more bids with details needed. Expenditures for the Modular storage units is– \$38475.46 to date. Home Depot credit card use needs better tracking.

Steve Anderson – **Motion:** Approval of a proposal of \$288.41(Funds to come from the general fund) for materials to update the fellowship hall projector placement status to a permanent mounting from the ceiling. Install by the Anderson family, **MSC.**

Graffiti – Major damage on Church, Brockton Street wall. Removal by Riverside City work crew.

*Draft*  
Eden Lutheran Church  
Finance Committee Meeting Minutes  
April 3, 2017

Attendees: Pastor Brown, Marge Steinbrinck, Chuck Wilson, Gene Mass, Don Eissfeldt, Pat Sinclair and Lyle Hodgerson.

Prayer – Pastor Brown

Nicole – Out ill, no financials. Madison – Her income 1099 for tax year 2016 is due.

**Information and discussion:**

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Submitted, Lyle Hodgerson – Chair



Eden Lutheran Church

Balance Sheet

As of March 31, 2017

	Mar 31, 17	Feb 28, 17	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
Debit Account Provident	338.71	307.71	31.00
General Checking Provident	-4,075.71	-5,298.57	1,222.86
Mission Term CD Endowment	18,074.70	18,074.70	0.00
Provident Investment Fund	595,155.62	595,155.62	0.00
<b>Provident Savings</b>			
Altar Supplies	56.60	56.60	0.00
Anniversary Fund	160.00	160.00	0.00
Brothers In Christ	18,903.51	18,903.51	0.00
Building Fund	1,464.49	1,449.49	15.00
Choir Fund	2,098.03	2,098.03	0.00
Christian Education	2,612.80	2,782.80	-170.00
Crum Trust Funds	138,729.80	138,729.80	0.00
<b>Helping Hands</b>			
Great Lakes Scrip	6,369.02	6,844.36	-475.34
Marie Callendars/Ralphs Rewa...	551.47	665.05	-113.58
Helping Hands - Other	40.00	40.00	0.00
<b>Total Helping Hands</b>	<b>6,960.49</b>	<b>7,549.41</b>	<b>-588.92</b>
<b>Homeless</b>			
<b>Hygiene Packs</b>			
Candy Sales	80.00	80.00	0.00
Hygiene Packs - Other	355.18	355.18	0.00
<b>Total Hygiene Packs</b>	<b>435.18</b>	<b>435.18</b>	<b>0.00</b>
<b>Homeless - Other</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00</b>
<b>Total Homeless</b>	<b>455.18</b>	<b>455.18</b>	<b>0.00</b>
<b>Member Assistance</b>	<b>1,106.40</b>	<b>1,031.40</b>	<b>75.00</b>
Memorial Fund	5,901.31	5,901.31	0.00
Mission Trips	455.00	455.00	0.00
Organ Fund	324.72	324.72	0.00
Outreach	4.48	4.48	0.00
Parking Lot Fund	17,721.95	17,721.95	0.00
Pastors Discretionary Fund	573.81	573.81	0.00
Reserve Fund	3,992.87	3,992.87	0.00
Scholarship Funds	7,280.15	7,280.15	0.00
Sound System/Technology Fund	975.00	975.00	0.00
Stewardship	1,903.59	1,903.59	0.00
VBS Fund	100.47	100.47	0.00
Youth Ministries	2,285.43	2,285.43	0.00
Provident Savings - Other	-17,593.61	-14,847.63	-2,745.98
<b>Total Provident Savings</b>	<b>196,472.47</b>	<b>199,887.37</b>	<b>-3,414.90</b>
<b>ProvidentCD Scholarship</b>	<b>25,640.40</b>	<b>25,640.40</b>	<b>0.00</b>
<b>Total Checking/Savings</b>	<b>831,606.19</b>	<b>833,767.23</b>	<b>-2,161.04</b>
<b>Accounts Receivable</b>			
Accounts Receivable	-0.99	0.00	-0.99
<b>Total Accounts Receivable</b>	<b>-0.99</b>	<b>0.00</b>	<b>-0.99</b>
<b>Total Current Assets</b>	<b>831,605.20</b>	<b>833,767.23</b>	<b>-2,162.03</b>
<b>Fixed Assets</b>			
<b>Furniture and Equipment</b>			
<b>Storage Containers</b>			
Purchase	31,926.98	31,906.75	20.23
Storage Containers - Other	24.75	24.75	0.00
<b>Total Storage Containers</b>	<b>31,951.73</b>	<b>31,931.50</b>	<b>20.23</b>
<b>Furniture and Equipment - Other</b>	<b>8,330.48</b>	<b>8,330.48</b>	<b>0.00</b>
<b>Total Furniture and Equipment</b>	<b>40,282.21</b>	<b>40,261.98</b>	<b>20.23</b>
<b>Total Fixed Assets</b>	<b>40,282.21</b>	<b>40,261.98</b>	<b>20.23</b>
<b>Other Assets</b>			
Other Assets	3,250.64	3,250.64	0.00
<b>Total Other Assets</b>	<b>3,250.64</b>	<b>3,250.64</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>875,138.05</b>	<b>877,279.85</b>	<b>-2,141.80</b>

*☞ unsure of why - in checking account, checking account is not in the*

1:01 PM  
04/04/17  
Cash Basis

Eden Lutheran Church  
**Balance Sheet**  
As of March 31, 2017

	Mar 31, 17	Feb 28, 17	\$ Change
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable			
Accounts Payable	-1,615.42	-4,586.57	2,971.15
<b>Total Accounts Payable</b>	-1,615.42	-4,586.57	2,971.15
<b>Total Current Liabilities</b>	-1,615.42	-4,586.57	2,971.15
<b>Total Liabilities</b>	-1,615.42	-4,586.57	2,971.15
<b>Equity</b>			
Opening Balance Equity	103,895.02	103,895.02	0.00
Unrestricted Net Assets	736,192.82	736,192.82	0.00
Net Income	36,665.63	41,778.58	-5,112.95
<b>Total Equity</b>	876,753.47	881,866.42	-5,112.95
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>875,138.05</b>	<b>877,279.85</b>	<b>-2,141.80</b>

Eden Lutheran Church  
All Income and Expenses - Current and YTD  
March 2017

\* Budget column amounts  
one not updated as of yet  
(Quickbooks always is scheduled  
for May)

	Mar 17	Budget	Jan - Mar 17	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Altar Flowers	139.00	214.69	619.00	564.69	2,286.19
Anniversary	0.00	25.00	0.00	45.00	45.00
Building	20.00	20.00	65.00	65.00	245.00
Christmas Offering	0.00	0.00	0.00	10.00	10.00
Current Offerings					
Lent/Easter	408.62	4,500.36	408.62	4,936.96	4,936.96
Loose Plate Offering	60.01	318.30	211.36	639.80	1,569.07
Simply Giving	820.00	1,570.00	3,550.00	4,860.00	17,420.00
Current Offerings - Other	9,519.00	9,828.00	29,334.00	31,577.00	137,775.68
<b>Total Current Offerings</b>	<b>10,807.63</b>	<b>16,216.66</b>	<b>33,503.98</b>	<b>42,013.76</b>	<b>161,701.71</b>
<b>Designated Income</b>	0.00	0.00	144.62	0.00	0.00
Employee Deductions	533.34	400.00	2,133.36	800.00	4,500.00
Endowment Funds	1,591.00	3,601.50	1,591.00	3,601.50	3,601.50
Facility Fees					
Brothers In Christ	11.22	3,500.00	5,261.22	5,250.00	21,290.00
CODA	0.00	30.00	50.00	130.00	562.50
Parsonage Rent	1,450.00	1,015.00	4,350.00	3,045.00	13,050.00
Pre-School	904.43	0.00	1,104.43	400.00	1,600.00
Riverside County Parking	4,500.00	1,373.33	6,000.00	4,119.99	14,239.98
Saturday AA	0.00	0.00	150.00	150.00	600.00
T-Mobile	1,615.39	1,568.34	3,230.78	4,705.02	18,962.80
Wedding Deposits	0.00	0.00	0.00	100.00	800.00
Womens AA	0.00	30.00	40.00	120.00	520.00
Facility Fees - Other	100.00	200.00	390.00	200.00	800.00
<b>Total Facility Fees</b>	<b>8,581.04</b>	<b>7,716.67</b>	<b>20,576.43</b>	<b>18,220.01</b>	<b>72,425.28</b>
<b>Helping Hands</b>					
Candy Donations	0.00	0.00	0.00	0.00	80.00
Marie Callender	0.00	55.07	0.00	169.34	819.80
Scrip Program	2,225.00	1,293.75	5,650.00	7,665.00	29,173.93
Helping Hands - Other	0.00	0.00	160.60	0.00	42.45
<b>Total Helping Hands</b>	<b>2,225.00</b>	<b>1,348.82</b>	<b>5,810.60</b>	<b>7,834.34</b>	<b>30,116.18</b>

Eden Lutheran Church  
All Income and Expenses - Current and YTD  
March 2017

	Mar 17	Budget	Jan - Mar 17	YTD Budget	Annual Budget
Hygiene Packs	0.00	0.00	31.00	0.00	51.00
Interest Earned	0.00	115.93	0.62	153.22	1,556.13
Investments					
Other Investment Revenue	1,970.00		1,970.00		
Total Investments	1,970.00		1,970.00		
Member Assistance Fund	75.00	75.00	175.00	125.00	525.00
Memorial Fund	0.00	20.00	0.00	20.00	1,690.00
Misc. Income					
Crum Trust Funds	0.00	600,000.00	95,000.00	780,000.00	780,000.00
Misc. Income - Other	0.00	306.94	19.00	411.94	4,791.34
Total Misc. Income	0.00	600,306.94	95,019.00	780,411.94	784,791.34
Other Types of Income	64.63	0.00	64.63	0.00	50.00
Parking Lot	0.00		3,000.00		
Pastor Discretionary Fund	0.00	40.00	0.00	65.00	1,615.00
Petty Cash	150.00		150.00		
Scholarship Fund	0.00	10.00	0.00	10.00	20.00
Stewardship Fund	0.00	138.00	0.00	138.00	2,903.10
Technology Fund	0.00	0.00	0.00	50.00	50.00
Thrivent Choice Dollars	0.00	184.00	114.00	1,278.00	3,212.00
Total Income	26,156.64	630,433.21	164,968.24	855,405.46	1,071,394.43
Gross Profit	26,156.64	630,433.21	164,968.24	855,405.46	1,071,394.43
Expense					
Bank Fees					
Vanco Processing Fees	11.00	3.40	26.75	10.25	42.65
Bank Fees - Other	0.00	15.00	0.00	15.00	15.00
Total Bank Fees	11.00	18.40	26.75	25.25	57.65

Eden Lutheran Church  
All Income and Expenses - Current and YTD  
March 2017

	Mar 17	Budget	Jan - Mar 17	YTD Budget	Annual Budget
<b>Benevolence</b>					
Synod	0.00	750.00	8,000.00	1,125.00	4,881.00
World Hunger ELCA	0.00	-5.00	2,000.00	370.00	4,120.00
Benevolence - Other	0.00	5,000.00	871.02	6,077.00	12,403.06
<b>Total Benevolence</b>	0.00	5,745.00	10,871.02	7,572.00	21,404.06
<b>Christian Education</b>					
Books	0.00	0.00	18.00	63.15	73.10
Christian Education - Other	0.00	0.00	105.45	204.04	1,459.04
<b>Total Christian Education</b>	0.00	0.00	123.45	267.19	1,532.14
<b>Continuing Education</b>					
Food and Drinks	23.29	0.00	23.29	0.00	14.00
Travel Expenses	81.86	0.00	626.86	0.00	733.28
Continuing Education - Other	344.00	0.00	444.00	1,000.00	1,000.00
<b>Total Continuing Education</b>	449.15	0.00	1,094.15	1,000.00	1,747.28
<b>Designated Expenses</b>					
Scholarships	0.00	0.00	0.00	0.00	4,500.00
<b>Total Designated Expenses</b>	0.00	0.00	0.00	0.00	4,500.00
<b>Education and Learning Supplies</b>					
Adult Education	0.00	0.00	75.00	0.00	221.09
Youth Activities	0.00	0.00	0.00	0.00	64.54
Education and Learning Supplies - Other	0.00		17.45		
<b>Total Education and Learning Supplies</b>	0.00	0.00	92.45	0.00	285.63
<b>Employer Payroll Tax</b>	1,122.23	477.66	3,682.32	1,436.90	4,733.93
<b>fundraising</b>	113.58		113.58		

**Eden Lutheran Church**  
**All Income and Expenses - Current and YTD**  
March 2017

	Mar 17	Budget	Jan - Mar 17	YTD Budget	Annual Budget
<b>Helping Hands Expenses</b>					
Candy Supplies	0.00	58.23	0.00	118.23	118.23
Hygiene Pack Supplies	54.89	56.06	54.89	56.06	400.13
Scrip Inventory/Sales	2,665.58	2,540.16	6,296.67	8,054.64	25,682.50
Scrip Monthly Fee	7.75	7.75	15.50	7.75	62.00
<b>Total Helping Hands Expenses</b>	<b>2,728.22</b>	<b>2,662.20</b>	<b>6,367.06</b>	<b>8,236.68</b>	<b>26,212.86</b>
<b>Insurance</b>					
Master Insurance	0.00	0.00	864.52	1,613.77	9,172.21
Workers Comp					
Volunteer Accident Insurance	0.00	0.00	0.00	0.00	530.00
Workers Comp - Other	0.00	-235.18	-658.86	-705.54	2,074.64
<b>Total Workers Comp</b>	<b>0.00</b>	<b>-235.18</b>	<b>-658.86</b>	<b>-705.54</b>	<b>2,604.64</b>
<b>Insurance - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>864.52</b>	<b>0.00</b>	<b>864.52</b>
<b>Total Insurance</b>	<b>0.00</b>	<b>-235.18</b>	<b>1,070.18</b>	<b>908.23</b>	<b>12,641.37</b>
<b>Member Assistance Operations</b>	0.00	0.00	0.00	500.00	500.00
Kitchen Supplies	0.00	0.00	0.00	0.00	0.00
Postage, Mailing Service	0.00	0.00	209.75	200.00	614.75
<b>Printing and Copying</b>					
Lease Payment	834.49	947.00	2,517.57	2,809.40	11,741.88
Printing and Copying - Other	310.00		310.00		
<b>Total Printing and Copying</b>	<b>1,144.49</b>	<b>947.00</b>	<b>2,827.57</b>	<b>2,809.40</b>	<b>11,741.88</b>
<b>Property Alarm</b>					
False Alarm Fees	0.00	95.70	150.00	95.70	382.80
Alarm - Other	95.70		191.40		
<b>Total Alarm</b>	<b>95.70</b>	<b>95.70</b>	<b>341.40</b>	<b>95.70</b>	<b>382.80</b>
<b>Building Maintenance and Repair</b>					
Equipment Maintenance	1,892.67	1,617.56	36,813.30	1,972.80	19,798.00
Grounds Maintenance	0.00	0.00	0.00	3,637.28	4,238.93
Grounds Maintenance	1,085.00	0.00	4,185.00	0.00	16,870.80

Eden Lutheran Church  
All Income and Expenses - Current and YTD  
March 2017

	Mar 17	Budget	Jan - Mar 17	YTD Budget	Annual Budget
Inside Custodian					
Janitorial Supplies	77.23	407.49	844.23	497.36	1,928.72
Inside Custodian - Other	1,850.00	800.00	1,975.00	1,847.79	6,547.79
<b>Total Inside Custodian</b>	<b>1,927.23</b>	<b>1,207.49</b>	<b>2,819.23</b>	<b>2,345.15</b>	<b>8,476.51</b>
Lawn Care	1,400.00	700.00	2,100.00	1,400.00	8,410.00
Parking Lot Repair	0.00	0.00	0.00	0.00	8,316.00
Parsonage Maintenance	0.00	0.00	0.00	0.00	1,183.63
Property - Other	-10.23		-10.23	0.00	
<b>Total Property</b>	<b>6,390.37</b>	<b>3,620.75</b>	<b>46,248.70</b>	<b>9,450.93</b>	<b>67,676.67</b>
Telephone, Telecommunications					
Cell Phone	25.00	25.00	75.00	75.00	300.00
Telephone, Telecommunications - Other	208.03	10.23	615.19	609.69	2,452.32
<b>Total Telephone, Telecommunications</b>	<b>233.03</b>	<b>35.23</b>	<b>690.19</b>	<b>684.69</b>	<b>2,752.32</b>
Utilities					
City Services	139.86	273.44	774.90	677.08	4,984.09
Electricity	638.30	768.28	2,066.54	2,176.86	11,365.94
Gas	361.88	0.00	2,325.76	850.22	1,751.23
Trash and Pickup	268.12	262.75	1,072.48	788.25	2,917.10
Water	99.52	208.86	568.36	507.99	3,893.31
<b>Total Utilities</b>	<b>1,507.68</b>	<b>1,513.33</b>	<b>6,808.04</b>	<b>5,000.40</b>	<b>24,911.67</b>
<b>Total Operations</b>	<b>9,275.57</b>	<b>6,116.31</b>	<b>56,784.25</b>	<b>18,145.42</b>	<b>107,697.29</b>
Other Types of Expenses					
Decorations	0.00		42.64	648.00	2,289.68
Other Costs	0.00	527.00	18.00	0.00	549.95
Staff Development	549.00	0.00	549.00	0.00	135.30
Web Page	0.00	0.00	0.00	0.00	
<b>Total Other Types of Expenses</b>	<b>549.00</b>	<b>527.00</b>	<b>609.64</b>	<b>648.00</b>	<b>2,974.93</b>
<b>Pastor Professional Expense</b>	<b>0.00</b>	<b>69.43</b>	<b>102.17</b>	<b>114.43</b>	<b>134.38</b>

**Eden Lutheran Church**  
**All Income and Expenses - Current and YTD**  
March 2017

	Mar 17	Budget	Jan - Mar 17	YTD Budget	Annual Budget
<b>Payroll Expenses</b>					
Payroll Processing Fees	35.20	40.75	82.00	62.80	293.20
Payroll Expenses - Other	0.00		3.40		
<b>Total Payroll Expenses</b>	35.20	40.75	85.40	62.80	293.20
<b>Property Taxes</b>					
Service	0.00	0.00	1,019.08	996.53	2,015.61
Service/Fellowship	0.00	0.00	0.00	0.00	500.00
Homeless Meals Mission	0.00	0.00	0.00	0.00	560.41
Service/Fellowship - Other	0.00	0.00	0.00	0.00	-223.34
<b>Total Service/Fellowship</b>	0.00	0.00	0.00	0.00	337.07
<b>Staff Salaries and Benefits</b>					
Babysitting Services	120.00	120.00	330.00	300.00	1,380.00
Background Check	0.00	0.00	0.00	0.00	143.95
Bookkeeper	0.00	300.00	751.03	900.00	4,201.64
Disability, Survivor and Retire	831.84	267.38	2,495.52	802.14	3,802.73
Mileage Reimbursement	166.86	260.28	602.64	784.92	1,984.26
Organist					
Organist - Medical Insurance	0.00	223.00	0.00	669.00	2,007.00
Organist - Salary	1,571.53	1,644.53	6,286.15	4,933.62	20,403.39
Organist - Other	0.00		100.00		
<b>Total Organist</b>	1,571.53	1,867.53	6,386.15	5,602.62	22,410.39
<b>Pastor Salary, Housing &amp; Other</b>					
Pastor Brown Housing	3,166.68	3,166.68	6,333.36	9,500.04	31,666.80
Pastor Brown Salary	3,070.62	2,987.28	12,282.68	8,961.84	35,847.36
Pastor Salary, Housing & Other - Other	0.00	0.00	6,333.36	0.00	6,333.36
<b>Total Pastor Salary, Housing &amp; Other</b>	6,237.30	6,153.96	24,949.40	18,461.88	73,847.52
<b>Retirement</b>					
Secretary	533.34	994.17	1,516.68	2,582.51	11,010.87
<b>Secretary Insurance</b>					
Secretary - Other	0.00	223.00	1,117.50	769.00	2,330.00
<b>Total Secretary</b>	1,800.11	2,280.00	6,315.20	6,240.00	26,272.50
<b>Total Secretary</b>	1,800.11	2,503.00	7,432.70	7,009.00	28,602.50



Eden Lutheran Church  
All Income and Expenses - Current and YTD  
March 2017

	Mar 17	Budget	Jan - Mar 17	YTD Budget	Annual Budget
Staff Appreciation	0.00	6,000.00	0.00	6,000.00	12,300.00
Supply Pastor	0.00	0.00	175.00	0.00	918.68
Vacation Organist	0.00	0.00	0.00	200.00	400.00
<b>Total Staff Salaries and Benefits</b>	<b>11,260.98</b>	<b>18,466.32</b>	<b>44,639.12</b>	<b>42,643.07</b>	<b>161,002.54</b>
Stewardship					
Offering Envelopes	0.00	0.00	0.00	0.00	602.65
Stewardship - Other	0.00	0.00	0.00	0.00	72.64
<b>Total Stewardship</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>675.29</b>
Supplies					
Office Supplies					
Computer Software	0.00	0.00	0.00	0.00	539.88
Misc. Office Supplies	77.00	388.76	843.50	698.16	2,314.33
Office Supplies - Other	0.00	0.00	0.00	0.00	72.15
<b>Total Office Supplies</b>	<b>77.00</b>	<b>388.76</b>	<b>843.50</b>	<b>698.16</b>	<b>2,926.36</b>
<b>Total Supplies</b>	<b>77.00</b>	<b>388.76</b>	<b>843.50</b>	<b>698.16</b>	<b>2,926.36</b>
Technology					
Travel and Meetings	0.00	0.00	0.00	229.80	1,960.68
Conference, Convention, Meeting	0.00	0.00	0.00	670.00	880.00
Food and Drinks	0.00	0.00	74.16	0.00	339.10
Hotel Room	0.00	0.00	328.00	0.00	2,006.48
Mission Trip	0.00	0.00	0.00	0.00	320.00
Parking Fees	0.00	0.00	0.00	0.00	24.00
Travel	0.00	0.00	0.00	0.00	50.00
<b>Total Travel and Meetings</b>	<b>0.00</b>	<b>0.00</b>	<b>402.16</b>	<b>670.00</b>	<b>3,619.58</b>
Worship and Music					
Altar Flowers					
Easter Lilies	-219.00	206.36	-219.00	206.36	206.36
Altar Flowers - Other	172.40	216.00	344.80	432.00	2,475.20
<b>Total Altar Flowers</b>	<b>-46.60</b>	<b>422.36</b>	<b>125.80</b>	<b>638.36</b>	<b>2,681.56</b>

Eden Lutheran Church  
All Income and Expenses - Current and YTD  
March 2017

	Mar 17	Budget	Jan - Mar 17	YTD Budget	Annual Budget
<b>Altar Supplies</b>					
Baptismal Shells	0.00	0.00	0.00	13.00	34.49
Candle Oil	0.00	0.00	0.00	51.52	192.83
Communion Cups	0.00	0.00	0.00	0.00	113.91
Communion Wafers	0.00	0.00	0.00	0.00	213.49
Communion Wine	0.00	0.00	0.00	0.00	311.04
<b>Total Altar Supplies</b>	0.00	0.00	0.00	64.52	865.76
<b>Choir Supplies</b>					
Computer Software - Worship	0.00	0.00	202.93	0.00	479.00
Copyright Licensing	0.00		124.00		
General Worship and Music Books					
Devotionals	0.00	0.00	95.43	95.43	391.68
<b>Total Books</b>	0.00	0.00	95.43	95.43	391.68
<b>General Worship and Music - Other</b>	0.00	0.00	0.00	0.00	2,747.02
<b>Total General Worship and Music</b>	0.00	0.00	95.43	95.43	3,138.70
<b>Organ Maintenance</b>	0.00	0.00	79.50	0.00	255.00
Piano Maintenance	0.00	0.00	0.00	0.00	36.00
Robe Replacement and Maintenance	0.00	0.00	0.00	0.00	
Special Service Supplies	0.00	0.00	0.00	29.90	29.90
Palm Strips	0.00	0.00	0.00	0.00	47.70
Seder Meal	0.00	0.00	0.00	0.00	
<b>Total Special Service Supplies</b>	0.00	0.00	0.00	29.90	77.60
<b>Worship and Music - Other</b>	43.67	0.00	143.67	0.00	757.25
<b>Total Worship and Music</b>	-2.93	422.36	771.33	828.21	8,290.87
<b>Total Expense</b>	25,619.00	34,699.01	128,697.61	84,982.67	366,042.72
<b>Net Ordinary Income</b>	537.64	595,734.20	36,270.63	770,422.79	705,351.71

2:21 PM  
 04/04/17  
 Accrual Basis

**Eden Lutheran Church**  
**All Income and Expenses - Current and YTD**  
 March 2017

	Mar 17	Budget	Jan - Mar 17	YTD Budget	Annual Budget
Other Income/Expense					
Other Income					
Pass Thru Gifts	110.00	0.00	110.00	0.00	615.00
Total Other Income	110.00	0.00	110.00	0.00	615.00
Net Other Income	110.00	0.00	110.00	0.00	615.00
Net Income	<b>647.64</b>	<b>595,734.20</b>	<b>36,380.63</b>	<b>770,422.79</b>	<b>705,966.71</b>

SERVICE AND FELLOWSHIP MINISTRY MINUTES

MARCH 1, 2017

Members present: Chairperson Pat Sinclair, Esther D'Aguiar, Gloria Youngerman and Marge Steinbrinck, Nancy Liverman, Sandra Boyum

Meeting was held at Applebee's Restaurant.

Discussion:

March 19 -- March Meatball Madness Potluck. Ron S. has prepared sign-up sheets for people to bring their choice of Meatballs, Pasta, or Salad. Set-up will be 9:00 on Sunday morning. St Patrick's Day will be the theme. Set-up will be on Sunday at 9:00.

April 16 -- Easter Breakfast Set-up at 10:00 on Saturday. The Anderson family will be charge of the breakfast.

May 21 -- Potluck to Honor All the Volunteers

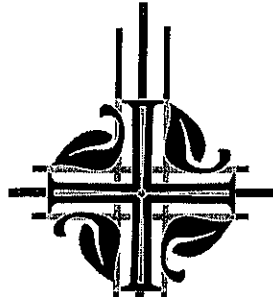
The theme will be Spring. Set up will be 9:00 Sunday morning.

Pat will ask the Pastor to be in charge of recognizing the various volunteer groups.

June - Nothing is planned as of this meeting.

Submitted by

Marge Steinbrinck



Eden Lutheran Church

Worship & Music Ministry

Mission Statement
The mission of the Worship & Music Ministry shall be to assist in, and encourage the development of, the worship life of the congregation; and to see that the services of God's house are conducted regularly in accordance with the teachings of the Evangelical Lu-

Minutes

March 15, 2017

Present: Chair, Marilyn Anderson; Cathy Carlson; Dick Anderson; Pr Linda Brown; Paula Smith, Council Rep

The meeting was called to order at 7:10 PM by Chair, Marilyn Anderson

Devotions were given by Denise Olsen

The Agenda was approved M/S/C

The Minutes were approved M/S/C

Pastor's Report: David's Evaluation will be completed on April 20, 2017, same day as the School Board Meeting .

Council Report: None

OLD BUSINESS:

- 1. Fund raising for the repair of the stained glass windows . It was Suggested a Temple talk on the windows along with the condition and value of the windows before we present repair costs to the congregation. Marilyn will start on this after Easter and would like the rest of the Ministry to help. OPEN
2. Cover for the organ: Cathy spoke with Carole Hodgerson a few months ago and will speak with her again regarding making a cover for the organ. OPEN
3. Pastor and Marilyn will get with David to give him his annual Review on April 20th. OPEN
4. The organ needs tuning. Marilyn asked David to check with Ryan to tune the organ. OPEN
5. First Communion Class: Pastor will not hold a class at this time as Felix and Jackson are the only children of age to participate

(Continued on page 2)

and she is unable to schedule the class at this time. CLOSED

6. Council has been approached about choir members not able to hear the sermon and the congregation not being able to hear the choir. Technology is looking into getting a professional bid to put in new speakers and microphones for the choir. In the mean time, it was suggested that the choir process but sit in the first pews and sing from the steps. It was suggested that someone could direct the choir on the Sunday's the anthem is played on the organ. Marilyn spoke to David about this and he really didn't like the idea of someone directing. He suggested that we sing twice a month from the front . As far as choir members not being able to hear, there are hearing assist devices available for their use. CLOSED

#### **NEW BUSINESS:**

1. Mother's and Father's Day gifts will be ordered at a cost not to exceed \$250.00 Note pad and pencils sets for Mother's Day and a Level/Tape Measure for Father's Day.

**MOTION: Purchase the gifts at a cost not to exceed \$250 using monies from Memorial Fund. M/S/C**

2. Altar Guild addressed a concern regarding the flowers on Feb 19th stating that the vases contained wilted lilies and alstroemeria that were dropping leaves. We will look into changing florists after Easter.
3. We have received several complaints regarding the taste of the wine. Vapor caps are now being put on the win trays after filling, hopefully this will alleviate the problem.

Devotions and Secretarial duties for April: Dick Anderson

NEXT MEETING : Wednesday April 19th at 6:30 pm

MEETING ADJOURNED AT 7:55 PM



## Landscaping Sub-Committee

Minutes March 28<sup>th</sup>, 2017



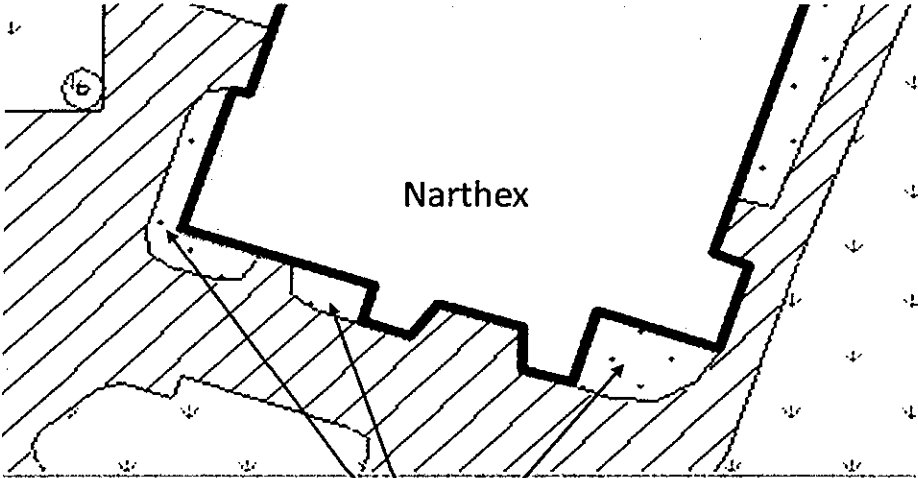
**Present: Erv Seidel, Gloria Van Der Aarde, Susan Downer,  
Ron Smith and Ron Sinclair**

We began by walking over the site and defining elements of the project and setting priorities. Members of the committee have many interesting and creative ideas, and are anxious to begin.

The following bullet points represent project tasks and questions.

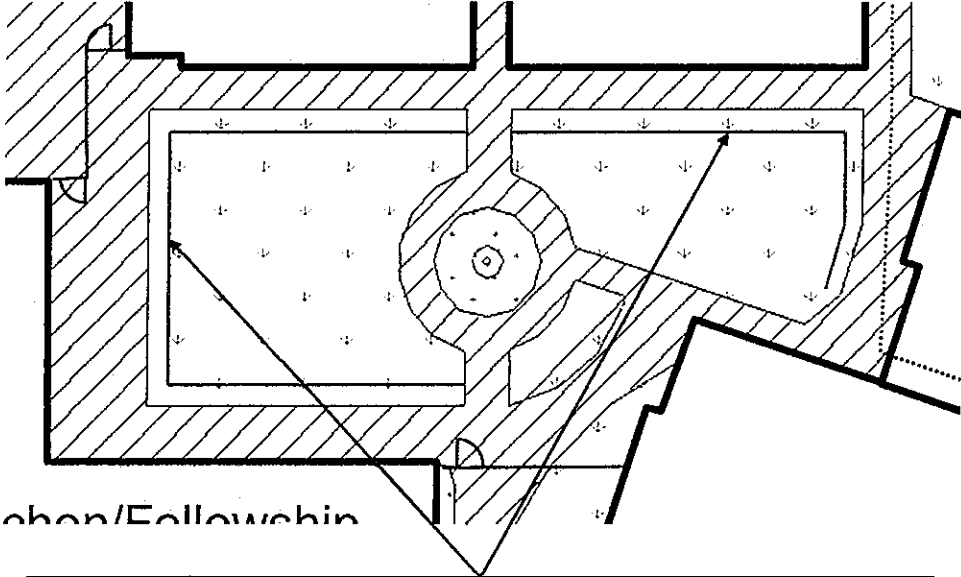
- **Planter areas near the front of the Narthex will be addressed first**  
**See Inset # 1**
  - Remove excess dirt from planters
  - Modify/repair sprinkler system to provide adequate water
  - Re-plant with low growing foliage.
  - Several members of this committee favor removing the Cypress Tree located at the southerly corner of the Narthex
  
- **Interior quad, between the Fellowship Hall and the Pre-School.**  
**See Inset # 2**
  - Removal of 245 feet of broken concrete curbing
  - Remove and replace the existing sprinkler system. New system will be designed to fit selected landscaping and hardscaping features.
  - Plants to be selected for this area must be appropriate for pre-school children, i.e. non-toxic, not attractive to bees, and no stickers.
  - Plants to be selected will have similar characteristics, size (about 24" max), water needs, length of life and sun/shade requirements.
  - Pathways, planters, possible tables, chairs, structures and trees to be determined.
  - Introduce St Augustine plugs into grass areas.
  
- **We also need to determine the following;**
  - Who will do the work. (Hire it out, members of congregation.....)
  - What time frames do we need to honor
  - Determine budget guidelines.
  
- Next Meeting April 18<sup>th</sup> at 9:30

Inset # 1



Remove Excess Dirt and Repair Sprinklers  
Cost not to exceed \$50

Inset # 2



Remove approximately 245' of concrete curbing and  
re-plant with approximately 80 plants on 36" intervals



**B & B ELECTRIC**  
**3011 Vine St. #B Riverside, CA 92507**  
**Ph (951)781-7139 Fax (951)781-7371**  
**email-bnbelectric@netzero.net**

**Lic# 565044**

**PROPOSAL**

March 27, 2017

Attn: Ron Sinclair  
500-7721  
[rsinclair@earthlink.net](mailto:rsinclair@earthlink.net)  
Erv Seidel  
780-2397  
[carolehb1@aol.com](mailto:carolehb1@aol.com)

Re: Eden Church

We are proposing the following:

Install (4) 75 watt LED Square Canopy lights on back side wall of pre-school  
Install (4) 36 watt on front wall of pre-school & back wall of kitchen  
Install (4) 50 watt LED Floods  
    (1) on pre-school wall, (1) on Sanctuary wall facing court yard  
    (2) kitchen/fellowship wall facing back of property  
Install (2) 30 watt LED floods on preschool wall facing court yard  
Install (3) on kitchen fellowship facing parking lot  
Install (1) 100 watt Led Flood lights on kitchen fellowship hall facing picnic area  
Install (3) 100 watt LED Flood lights on sanctuary wall facing Brockton  
Install (4) time clocks through out the property

We have an allowance for (7) LED Bulbs

We have a 4 hour allowance to service the monument lights & (2) 150 watt LED fixtures facing the entrance of church. (Any material needed not included)

Material & Labor \$5,675.00

If you have any questions please call the office.

Thank You

Bob Burk

VISION MAINTENANCE  
 2782 SCARBOROUGH PL.  
 CA 92503

# Estimate

Date	Estimate #
4/1/2017	2120

Name / Address
EDEN LUTHERAN CHURCH 4725 BROCKTON AVE. RIVERSIDE, CA, 92506

			Project
Description	Qty	Rate	Total
INSTALL 10 OUTDOOR TRIPLE LED FLOOD LIGHTS WITH NIGHT/DAY AUTO SENSOR. AROUND CHURCH PROPERTY.  PLEASE SEE ATTACHED MAP FOR LIGHTING LOCATIONS  A. SANCTUARY INSTALL 3 LIGHTS AROUND BUILDING. REPAIR OR REPLACE BROKEN AND FALLING CONDUIT ON WALL.  B. PRESCHOOL INSTALL 5 LIGHTS. TRACK DOWN AND REPAIR POWER SUPPLY.  C. FELLOWSHIP HALL INSTALL 1 LIGHT INSTALL NEW POWER.  D. STORAGE CONTAINER INSTALL LIGHT OUTSIDE CONTAINER 3 INSTALL NEW POWER  LED LIGHTS, (PLEASE SEE ATTACHED INFO ON LIGHTS OTHER MATERIALS  1 MAN FULL DAY	4	400.00	1,600.00
		1,991.00	1,991.00
		<b>Total</b>	\$3,591.00



**Lithonia Lighting Bronze Outdoor LED Wall-Mount Flood Light with Photocell**

**Overview**

Specifications

Reviews

**Model:** OFLR 9LN 120 P BZ M2  
**Internet/Catalog:** 204738789  
**Store SKU:** 157013

The Lithonia Lighting Wall-Mount Outdoor Floodlight features 3 tool-free adjustable heads that direct light where it is needed. This bronze outdoor floodlight also features a photocell that automatically turns light on at dusk and off at dawn to keep your property safely lit and to save on energy costs. This item features LED technology that will lower your energy costs.

- 2067 Lumens
- Rugged cast aluminum and corrosion-resistant bronze housing is ideal for outdoor installation
- Clear glass type to help maximize illumination



Home



Shop



Account

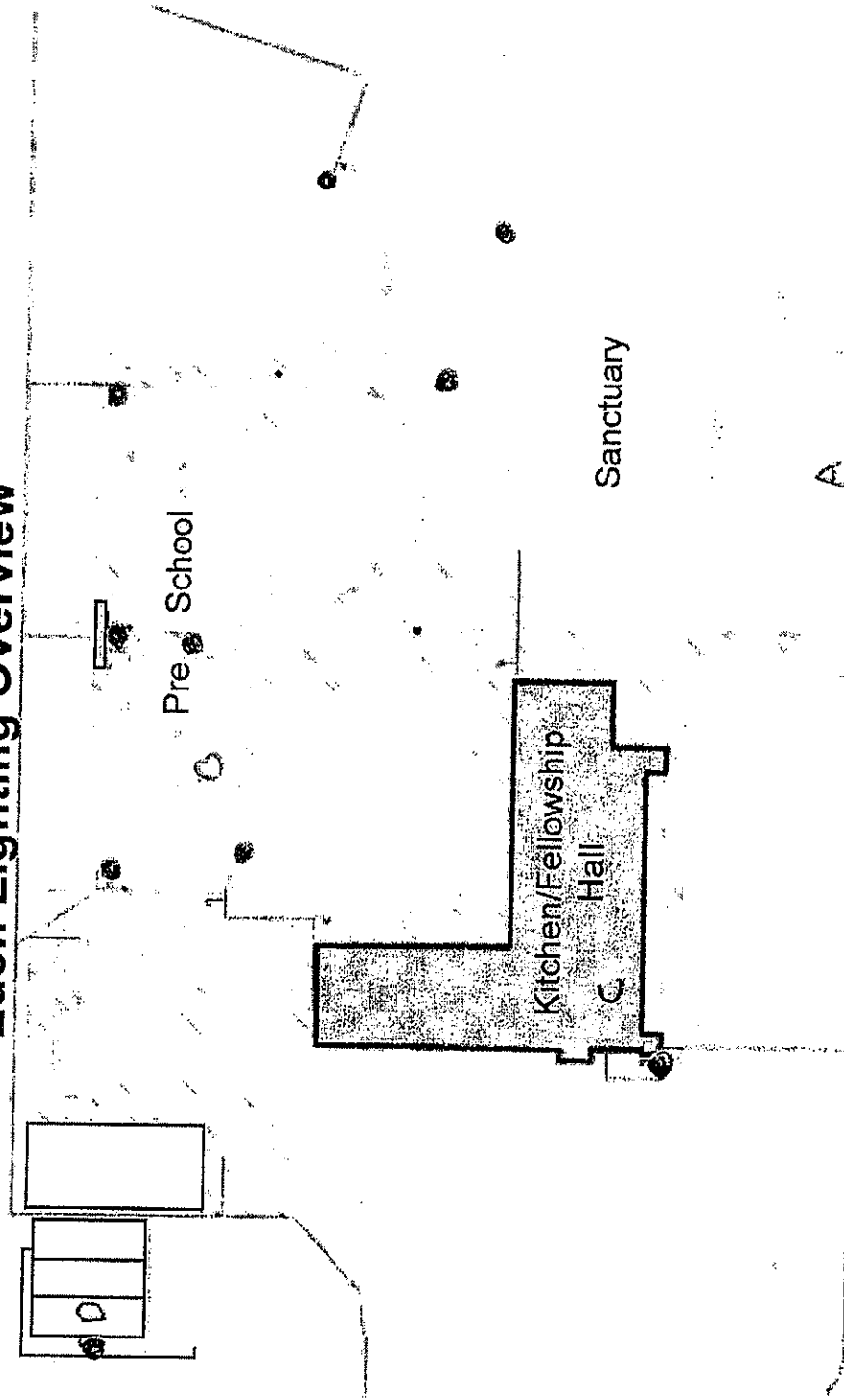


Stores



More

# Eden Lighting Overview



Existing LED Lights

Dots indicate new lights